**Mark Loeting**

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573-555-1632

1400 Broadway

Columbia, Missouri 65203

**Education:**

Rock Bridge High School Columbia, Missouri

Graduation Date: May 2016

**Work Experience:**

**Cashier,** Arby’s Columbia Missouri

August 2015 – Present

* Served customers and managed money in cash registers
* Promoted to trainer to help manage new employees during the training period
* Supervised new trainees in learning different tasks and helped them with the closing procedures

**Summer Staff Desk Assistant,** Wilson’s Beach Club Columbia, Missouri

April 2016 – August 2016

* Performed a variety of office duties including filing, answering phones and addressing membership questions
* Assisted members with checking in to the pool and registering visitors
* Supervised the desk during shifts, including closing the desk at the end of shifts

**Volunteer Experience:**

Cedar Creek Therapeutic Riding Center Columbia, Missouri

August 2015 – May 2016

* Volunteered 20 hours on weekends throughout the school year

Ronald McDonald House Columbia, Missouri

September 2015 and April 2016

* Prepared and served breakfast to Ronald McDonald House families

**Honors and Activities:**

**Member,** Student Coalition at Rock Bridge High School Columbia, Missouri

September 2014 – Present

**Recipient,** I Can Award at Columbia Area Career Center Columbia, Missouri

April 2015

**Trumpet Player**, Crossing Worship Band Columbia, Missouri

January 2015 – August 2015